



The Coalition on Right to Information (CRTI) was established on December 17, 2012 in Islamabad by a group of civil society organizations.



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The State of Proactive Disclosure of Information in Khyber Pakhtunkhwa and Punjab Public Bodies

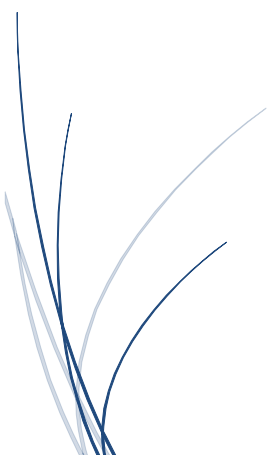
4th Quarterly



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Executive Summary:

Public bodies of provinces of Khyber Pakhtunkhwa and Punjab are required to proactively disclose categories of information mentioned in Sections 5 and 4 of Khyber Pakhtunkhwa Right to Information Act 2013 and Punjab Transparency and Right to Information Act 2013, respectively. State of Proactive Disclosure of Information in Khyber Pakhtunkhwa and Punjab Public Bodies' report is a necessary initiative of Coalition of Right to Information (CRTI) as a step toward creating a scale measuring how much these public offices are actually following their respective RTI laws.

This was triggered thanks to an increased awareness in public about good governance and transparency which can be achieved by introducing legislation that could enforce government bodies to proactively disclose information. This report was launched earlier in the year as a quarterly effort seeking to determine the extent to which public bodies in Khyber Pakhtunkhwa and Punjab are implementing relevant sections of their right to information laws and proactively disclosing information with citizens through their websites.

Our reports of the year 2014 indicated a strong shift that can be felt throughout the web presence of public bodies in Pakistan's cyberspace. After considerable push from RTI advocates and citizen, and finally a formal legislation enforced the government departments to re-strategize their presence on the internet and use the medium for increased transparency. After the first report, when the following quarterly researches were conducted, it was seen that only a small number of public bodies actually maintain their websites on a regular basis. Some of the websites hadn't seen any updates in last many months in terms of the RTI law conformation or even the regular news, updates, and information for users.

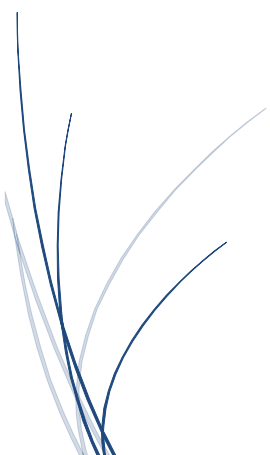
This furthers the narrative of earlier reports that even though it is a positive effort to legislate RTI laws meeting international standards, citizens will only benefit when the respective provincial commissions play their due role in implementing those laws. As earlier discovered no public body has managed to disclose remunerations, salaries, benefits, and any other such payments public body provides to its employed staff, which poses a serious concern of accountability. It is an example of acute irresponsibility and a fear of transparency that departments have when it comes to sharing their own benefits which are in fact provided by the tax payers' money.

This last report of the year maintains earlier finding that majority of websites surveyed are properly designed and easily accessible by a common citizen with a basic understanding of Internet. However, absence of information about Public Information Officers responsible to share requested information proactively with citizens or in return of public queries is worrisome. The concern highlighted in the earlier reports about the lack of thorough procedure that a citizen has to go through to obtain information was still found unrectified. Websites lack proper sharing of the steps a citizen has to go through in order to access the information shared on self-basis; file the information through a web form or email; the information about how long a citizen should wait for the response; and the next steps in case s/he does not get a response.

This report maintains its stand on supporting elected governments of Punjab and Khyber-Pakhtunkhwa and their technology endeavors. However, the same elected governments will have to take responsibility of being part of good governance efforts and promise to proactively disclose information including the benefits a department is availing and the information that it is holding under its powers. Provincial bodies are further advised to ensure implementation of sections of the RTI laws of their respective provinces so that maximum information is present in the public space and is easily accessible.

The research team was advised to add the websites of Information Commissions and Information Department of both the Punjab and Khyber Pakhtunkhwa. However, it was surprising to see that even after the passage of an entire year since RTI laws were passed, Information departments lack their own web presence. Only one dedicated website of KPK Information Commissions exists which itself lacks the adaptation to RTI laws sharing no details of employees' remunerations and having a customary Ask Information button with no functionality.

The last quarterly Proactive Disclosure Regional Report is added with a comprehensive list of recommendations that are based on the findings of the yearlong research. This exhaustive list is in no way fixed as it would be polished and expanded with the due input from the public bodies and the civil society representatives. We hope that with this research initiative, an easy to follow score card, and finally, a comprehensive list of recommendations, it would be only easier a process for a willing public department to fully adapt itself to provincial RTI laws and keep itself up to date.



Proactive Disclosure Regional Report: Punjab and Khyber-Pakhtunkhwa

Introduction:

Proactive Disclosure report is a research-based report to show the results of various public bodies of Punjab and Khyber-Pakhtunkhwa. Under the respective Khyber-Pakhtunkhwa Right to Information Act 2013, and Punjab Transparency and Right to Information (RTI) Act 2013, this report intends to show the reader results of to what extent government bodies are disclosing required information on self-basis and on requests of a citizen among other various criteria.

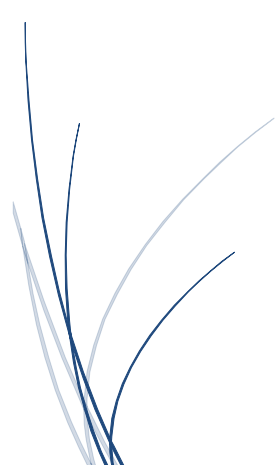
In this report, research has been conducted on categorical basis covering up websites of all the major departments of both the aforementioned provinces. Proactive Disclosure Regional report aims to capture the environment of governmental bodies through a set of questions taken from the respective laws of the provinces. This report aims to highlight the vast array of relevant categories falling under information required by the government to publicly share or be available to share at citizen requests.

Proactive Disclosure Regional report intends to help identify the governmental departments and ministries openly sharing information with public as per required by the laws. It also helps to identify websites lacking such measures. This report has a potential to help different governmental bodies enhance their websites by sharing relevant information and making their online sites easily accessible and readable by a citizen. The report, thus, is a quarterly trying to measure any developments that happen to better mirror.

The ratings and scorecards included in this study particularly focus on developments and assessments that took place between the fourth quarter of 2014, i.e. October 2014 to December 2014.

Based on the report of this ongoing series, it has been discovered that while some departments keep their respective websites properly maintained and updated; many of the public bodies do not. Two of the departments coming in the top of proactively disclosing information following the Right to Information laws proved to be Higher Education and Schools Education departments (hed.punjab.gov.pk and schools.punjab.gov.pk, respectively).

Both these websites have dedicated space for information coming under RTI laws disclosing governing laws and regulations, services provided to citizens, biographical information of employees, budget, and details for the projects and initiatives. While the information disclosed doesn't fulfill all the criteria of RTI laws, it is a positive sign of reinforcing laws and bringing transparency in the governance process. However, it shouldn't be missed here that even these websites lack proper updating of website content when it comes to regular news and updates.



Acknowledgments:

Coalition of Right to Information (CRTI):

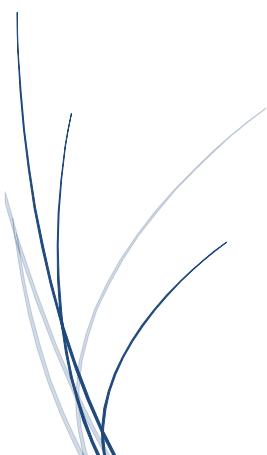
Proactive Disclosure report has been commissioned by the Coalition of Right to Information (CRTI) which Digital Rights Foundation is an active member of. Established in December, 2012, CRTI is a group of civil society organizations with a primary goal to promote open information and communications policies. The coalition policy for better implementation of Right to Information laws in Pakistan following the international best practices of RTI legislations.

CRTI seeks to promote open information and communications policies at the federal, provincial and district levels across Pakistan. With various initiatives, the coalition of civil society organizations aims to promote citizen awareness and improve dialogue between the citizens and state.

CRTI also intends to promote transparency and accountability of public offices while strengthening a pluralist and development-centered democracy. The strong group of various organizations is focused to facilitating processes, tools, and technique to ensure the proper implementation of a user-friendly right to information regime in the country.

Digital Rights Foundation (DRF):

Digital Rights Foundation Pakistan is a research based advocacy organization based in the region focusing on ICTs to support human rights, democratic processes, and better digital governance. DRF opposes any and all sorts of online censorship and violations of human rights both on ground and online. Digital Rights Foundation works extensively to promote freedom of speech and open access to online content as they are deemed critically important for the development of socio-economy of the country.



Methodology:

Proactive Disclosure Research Report measures the openness of governmental websites using various points from the respective laws of the provinces along with a question to measure the ease of accessibility and readability.

Each individual question is scored on varying range of points to further help the report better reflect the degree of sharing and openness over the time. Each question is scored from a numerical range of 0 to 10, where 0 equates “doesn’t meet the provision”, and 10 equates “completely follows the provision”. The numerical scale is further divided in subsets of three: the first range **0 -3** represents “no or very low following of the provision; the second range **4- 7** shows “medium level of representation”; while the last **8 – 10** range shows a very good or maximum level of meeting the criteria taken from either the RTI Acts or used as an additional to further assess the website.

Scoresheet criteria for Punjab province:

Here is the checklist used to score the websites falling under Punjab province. Questions **(a)** through **(i)** used in the scoresheet are based on Punjab Transparency and RTI Act 2013; whereas questions **k** and **l** are used to assess the ease of accessibility of the websites and the option for citizens to file requests online, respectively.

- a. Information of public body, its functions and duties
- b. Directory of its officers and employees with their respective remuneration, perks and privileges
- c. Budget of the public body including details of all proposed and actual expenditures
- d. Statement of categories of information being held by the public body
- e. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body
- f. Particulars of the recipients of concessions, permits or authorizations granted by the public body
- g. Ease of accessibility of the information presented on self-basis
- h. Option for a citizen to ask for required information i.e. filing requests

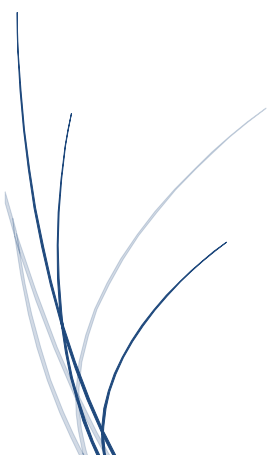
Scoresheet criteria for Khyber-Pakhtunkhwa province:

For the Khyber-Pakhtunkhwa region, websites are assessed on the basis of several provisions taken from the Khyber-Pakhtunkhwa Right to Information Act 2013. For this province, provisions **a** to **j** are the actual points of RTI Act; whereas **k** is used for this report to better assess the ease of accessibility of the information presented on the websites on self-basis. Here is the checklist used for the websites of various ministries and departments of KPK government:

- a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public
- b. Directory of its officers and employees with their respective remuneration, perks, and privileges
- c. Detailed budget of the public body, including proposed and actual expenditures
- d. Powers and functions of its officers and employees

- e. Description of its decision-making processes
- f. Opportunities for the public to provide input into or be consulted about decisions
- g. Categories of information being held by the public body
- h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body
- i. Particulars of the recipients of concessions, permits or authorizations granted by the public body
- j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers
- k. Ease of accessibility of the information presented on self-basis

The results of this quarterly Proactive Disclosure Research report are shown in a comprehensive and concise **RTI scoresheet** for quick and easy readability. Several criteria, taken from the respective aforementioned legislations, have been taken into consideration to measure the extent to which the websites sampled have proactively disclosed and shared information.



Proactive Disclosure – Province of Punjab

Criteria (a) through (i) based on Punjab Transparency and RTI Act 2013

Sample Website 1: Government of Punjab

Website link:www.punjab.gov.pk

No changes in the score

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	8
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	1
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 2: Citizen Feedback Model

Website link:www.punjabmodel.gov.pk

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	3
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by	0

the public body	
j. Ease of accessibility of the information presented on self-basis	7
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 3: Office of the Chief Minister

Website link:www.cm.punjab.gov.pk/

No changes in the score

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	7
b. Directory of its officers and employees with their respective remuneration, perks and privileges	3
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	6
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 4: Finance Department

Website link:www.finance.punjab.gov.pk

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	3
c. Budget of the public body including details of all proposed and actual expenditures	-
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Statement of categories of information being held by the public body	
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal	10

instruments being enforced, issued or used by the public body	
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 5: Punjab Revenue Authority

Website link:<https://pra.punjab.gov.pk/>

No updates in the score

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	4
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 6: Excise and Taxation

Website link:www.punjab.gov.pk/excise_and_taxation

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0

f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	6
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	2
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 7: Planning and Development Department Punjab Revenue Authority

Website link:www.pndpunjab.gov.pk

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	9
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	5
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	2
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	6
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	7
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 8: Higher Education Department and School Education Department

Website link:www.hed.punjab.gov.pk

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	9
b. Directory of its officers and employees with their respective remuneration, perks and privileges	3
c. Budget of the public body including details of all proposed and actual expenditures	5
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0

f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	5
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	8
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	2
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 9: Schools

Website link:www.schools.punjab.gov.pk

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	9
b. Directory of its officers and employees with their respective remuneration, perks and privileges	3
c. Budget of the public body including details of all proposed and actual expenditures	5
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Statement of categories of information being held by the public body	5
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	8
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	6
k. Option for a citizen to ask for required information i.e. filing requests	5

Sample Website 10: Zakat and Ushr

Website link:<http://www.zakat.gop.pk/>

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	3
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0

c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	3
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 11: Social Welfare and Bair-ul-Maal

Website link:http://punjab.gov.pk/social_welfare_and_bait_ul_mall

No changes in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	4
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	3
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 12: Women Development Department

Website link:<http://wdd.punjab.gov.pk/>

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	3

c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	5
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 13: Punjab Energy Department

Website link:www.energy.punjab.gov.pk

No update in the scores

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	5
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	4
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	8
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 14: Health Department

Website link:www.health.punjab.gov.pk

No update in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8

b. Directory of its officers and employees with their respective remuneration, perks and privileges	1
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	6
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	2
j. Ease of accessibility of the information presented on self-basis	5
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 15: Punjab Privatization Board

Website link:www.ppb.gov.pk

No update in the content

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	3
b. Directory of its officers and employees with their respective remuneration, perks and privileges	0
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	7
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	5
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	4
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 16: Punjab Information Technology Board

Website link:www.pitb.gov.pk/

No update in the score

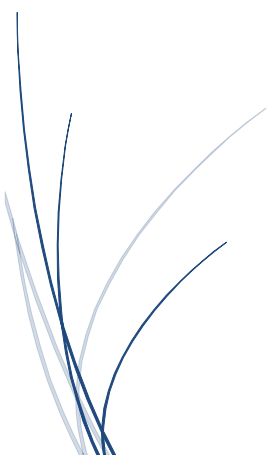
Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	9
b. Directory of its officers and employees with their respective remuneration, perks and privileges	5
c. Budget of the public body including details of all proposed and actual expenditures	3
d. Powers and functions of its officers and employees	3
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	2
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	7
k. Option for a citizen to ask for required information i.e. filing requests	0

Sample Website 17: Sports Board Punjab

Website link: www.sportsportal.punjab.gov.pk/

No changes in the scores

Proactive Disclosure RTI Scoresheet – Punjab	
a. Information of public body, its functions and duties	8
b. Directory of its officers and employees with their respective remuneration, perks and privileges	5
c. Budget of the public body including details of all proposed and actual expenditures	0
d. Powers and functions of its officers and employees	3
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Statement of categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	2
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Ease of accessibility of the information presented on self-basis	6
k. Option for a citizen to ask for required information i.e. filing requests	0



Proactive Disclosure – Province of Khyber-Pakhtunkhwa

Sample Website 1: Government of Khyber Pakhtunkhwa

Website link:www.khyberpakhtunkhwa.gov.pk

No changes in the scores

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	7
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	4
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	3
f. Opportunities for the public to provide input into or be consulted about decisions	6
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	5
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	3
k. Ease of accessibility of the information presented on self-basis	3

Sample Website 2: Finance Department

Website link:<http://www.financekpp.gov.pk>

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	4
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	3
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	6
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the	4

public body, including the name, title and contact details of all designated officers	
k. Ease of accessibility of the information presented on self-basis	4

Sample Website 3: Accountant General of Khyber Pakhtunkhwa

Website link:<http://agkhyberpakhtunkhwa.gov.pk>

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	6
c. Detailed budget of the public body, including proposed and actual expenditures	4
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	3
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	3
k. Ease of accessibility of the information presented on self-basis	3

Sample Website 4: Finance and Planning Department – District Abbottabad

Website link:<http://www.abbottabad.financckpp.gov.pk>

No changes in the content since 1st quarterly

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	3
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	3
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by	0

the public body	
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	2
k. Ease of accessibility of the information presented on self-basis	3

Sample Website 5: Elementary and Secondary Education Department Website

Website link:www.kpese.gov.pk

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	9
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	8
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	4
f. Opportunities for the public to provide input into or be consulted about decisions	2
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	4
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	3
k. Ease of accessibility of the information presented on self-basis	5

Sample Website 6: Zakat, Ushr, Social Welfare & Women Development Department

Website link:www.khyberpakhtunkhwa.gov.pk/Departments/SocialWelfare/index.php

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	0
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	7
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3

i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	3

Sample Website 7: Directorate of Information & Public Relations Department

Website link:www.infokhyberpakhtunkhwa.gov.pk

No updates in the score

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	6
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	0
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	2

Sample Website 8: Police Department

Website link:<http://kppolice.gov.pk/>

No updates in the score

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	9
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about	7

decisions	
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	5
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	3
k. Ease of accessibility of the information presented on self-basis	6

Sample Website 9: Health Department

Website link: www.healthkp.gov.pk

No updates in the score

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	3
d. Powers and functions of its officers and employees	4
e. Description of its decision-making processes	4
f. Opportunities for the public to provide input into or be consulted about decisions	0
g. Categories of information being held by the public body	
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	9
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	6

Sample Website 10: - Province Housing Authority

Website link: www.housingkp.gov.pk

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	3
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	1

e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	3

Sample Website 11: KPK Information Technology Board

Website link:<http://www.kpitb.gov.pk>

Proactive Disclosure RTI Scoresheet –KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	4
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	0
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	0
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	2
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	0
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	4

Sample Website 12: Investment Promotion Cell

Website link:www.investinkpk.org.pk

No changes in the content

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	7
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	0

c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	2
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	5
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	6

Sample Website 13: Right to Information Commission Khyber Pakhtunkhwa

Website link: <http://www.kprti.gov.pk/rti/index.php>

Proactive Disclosure RTI Scoresheet – KPK	
a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public	8
b. Directory of its officers and employees with their respective remuneration, perks, and privileges	4
c. Detailed budget of the public body, including proposed and actual expenditures	0
d. Powers and functions of its officers and employees	1
e. Description of its decision-making processes	0
f. Opportunities for the public to provide input into or be consulted about decisions	3
g. Categories of information being held by the public body	0
h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body	3
i. Particulars of the recipients of concessions, permits or authorizations granted by the public body	0
j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers	0
k. Ease of accessibility of the information presented on self-basis	6

Recommendations:

After closely following numerous websites of government departments of both the Punjab and the Khyber Pakhtunkhwa provinces, CRTI and Digital Rights Foundation (DRF) present following recommendations. These recommendations are solely presented with a focus to help local governments improve transparent governance by proactively sharing information with the public. Whilst working on

this research report throughout the year 2014, various loopholes were identified in both the site maintenance and the lack of useful content in the websites of public departments.

We affirm our stand on providing support to local bodies in their effort to be better adapted with emerging Information and Communication Technologies (ICTs). However, it is the government who can push these reforms and ensure conformity of various departments. Proactive disclosure is the only way forward to transparent governance and reduced corruption in the state bodies. Here is an expandable list of recommendations forwarded by CRTI and DRF; we look forward to suggestions and input from both the civil society and the government.

- As identified in all the succeeding quarterly reports of the year 2014, many departments have only created their websites with no intention of ever upgrading them with new content. According to respective RTI laws of both the provinces, government departments have to proactively share information of tenders and projects, lacking from many websites.
- Departments should also focus on user-friendly placement of content and get rid of highly confusing nested menus where most of the useful information is hidden.
- It is essential for government departments to share regular updates of the concerned department to give a citizen a feel of being a part of the governance.
- Apart from regular news and updates, with the enhancement of RTI laws, state departments should revise their web content and identify if they are even following these laws. As put in our methodology, Proactive Disclosure Research report has put forward some concrete, easy-to-follow steps to help departments identify where they are falling behind with regards to RTI laws.
- One of the major flaws- and perhaps one with direct influence on corruption - that was discovered throughout the year of this rigorous research process was the lack of willingness showed by the government to disclose financial information. While the annual budget was disclosed by many a websites, none of the sites researched for this report showed comprehensive details of employee remuneration, employee benefits, perks, or privileges.
- Concessions and benefits granted by the respective departments were also missing.
- Another important absence when it comes to web content was a proper list of ALL the employees and officers of the department. Only the top hierarchy holders, like the minister and directors, were shown in the sites with no thorough list of all the employees.
- For Punjab and Khyber Pakhtunkhwa RTI laws to succeed, it is important to only disclose information proactively on self-basis, but it is even more crucial to allow the citizen to demand any information. In the process of these quarterly reports, it was discovered that although almost every single website has the so-called, purported feedback button, it looked more of a window dressing than an actual functionality. Information of not only the officer responsible for getting feedback and requests of information was missing (in almost every website of both the provinces) but the contact details were also deficient. It is thus advised to keep the process of demanding information by citizen more clear by adding details of responsible officers.
- Another important recommendation based on the quarterly researches is to keep the websites more user-friendly and citizen-centric. The departments, for example, who had created simple

polls to get feedback looked more citizen-caring than the ones who were satisfied to have the customary feedback button with no specific feedback questions / requests asked from citizens.

- Websites should start flaunting their conformity with RTI laws and raise awareness in citizens by educating them about their right to information. Placement of RTI details on the homepage might help with this process of citizens' awareness.

CRTI and DRF intend to work on this recommendation list with the help of civil society of Pakistan and of course, the government departments of the provinces. This will not only help the department to be better at following RTI laws but will also help citizens in getting the needed awareness to their right to demand information rather than be shy about it.

