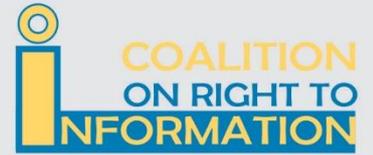




Centre for Peace and  
Development Initiatives



The Coalition on Right to Information (CRTI) was  
established on December 17, 2012 in Islamabad by  
a group of civil society organizations.

# The State of Online Proactive Disclosure of Information in Provincial Departments of Sindh

October 2018

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Centre for Peace and Development Initiatives (CPDI) would welcome reproduction and dissemination of the contents of the report with due acknowledgments.

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**State of Online Proactive Disclosure  
of Information in Provincial  
Departments of Sindh**

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## Executive Summary:

This report evaluates the online presence of provincial departments of Sindh against the proactive disclosure clause of the Sindh Transparency and Right to Information Act, 2016 (Section 6). This report is third in series of reports compiled by CPDI on status of online proactive disclosure of information in Pakistan. Research reports for the province of KP and Punjab were released in September 2018.

The report found that the official web portal of Sindh government contains very less information and needs to be improved in various scores. Compliance of various departments with the section 6 of Sindh RTI law is also found to be very low. Majority of the provincial departments have independent websites but the available information is in such a small amount that the purpose of establishing a website becomes questionable. This meager situation is due to the lack of awareness about the Sindh Transparency and Right to Information Act, 2016. The said law was enacted back in April 2017 but the functionalization is still deferred. The law is neither brought in public domain nor is it well known among government departments. The public departments are not cognizant of their legal responsibilities related to proactive disclosure of information. It was also observed that not even a single website had an 'RTI Section'. None of the website has shared name and particulars of Public Information Officer and perks and privileges of its officers. The website of Sindh Assembly has shared the privileges of its members only by uploading 'privileges act 1975'. In most of the cases, budget and expenditures of the departments was also not shared. In entirety, the state of online proactive disclosure of information in provincial departments of Sindh is worst and disappointingly low.

## Proactive Disclosure Report: Sindh

### Introduction:

The world is witnessing a digital era and internet has become a significant source of information. Nowadays, information sharing is quick and through one window of televisions, laptops and mobile screens. The growing number of internet users and people's online presence has raised the demand for improving access to government documents through better use of the web; which in turn will lead to openness and transparency through online platforms. This juncture has brought right to information laws at a vertex. Right to information laws bound the government bodies to proactively disclose information regarding the people's interests. With the higher presence of people online, government departments have taken their web presence seriously and tend to be accessible or proactively disclose information through department's website.

Like all good RTI laws, Sindh Transparency and Right to Information Act, 2016 also has a strong proactive disclosure clause. By proactive disclosure, we mean that certain information should be released to public by the government without citizens sending formal request to information. At CPDI, we believe that right to information regime is basically based on this proactive disclosure of information by government. As right to information culture slowly taking roots in Pakistan, one major observation comes from public officials is that information requests take too much of their time and they have little time left to focus on other business. The proactive disclosure is the answer to this objection. The more a department is proactive, the lesser information requests will it receive and subsequently has to spent lesser time respond to information requests.

This study aims to capture the status of proactive disclosure in Sindh through a set of questions as given in section 6 of the Sindh T&RTI Act, 2016. It also helps to identify the government departments openly sharing information with public as required by the RTI law. This report has a potential to help different governmental departments to enhance their websites by sharing relevant information, making their online presence more meaningful and in compliance with the relevant law.

All websites and web pages mentioned in this study were last accessed on October 16, 2018

## Acknowledgments:

This study has been commissioned by Coalition of Right to Information (CRTI) and Centre for Peace and Development Initiatives. CPDI is an active member and work as secretariat of CRTI. Established in December, 2012, CRTI is a group of civil society organizations with a primary goal to promote open information and communications policies. The coalition policy for better implementation of Right to Information laws in Pakistan is following the international best practices of RTI legislations. Credits for this study on the 'Status of Online Proactive Disclosure in the provincial departments of Sindh' go to the untiring efforts of CPDI team.

Project Coordinator Ms. Moonus Kayinat Zahra evaluated the websites and compiled the report and Executive Director Mr. Amer Ejaz gave a final review. Graphic Designer Mr. Naveed Ashraf designed the report.

## Methodology:

The report on Proactive Disclosure measures the status of online proactive disclosure of information in provincial departments of Sindh. The state of proactive disclosure is measured as per the yardstick of proactive disclosure clearly mentioned in Section (6) of Sindh Transparency and Right to Information Act, 2016.

***Each question/ criteria is scored on varying range of points to further help the report better reflect the degree of sharing and openness over the time. Each question is scored from a numerical range of 0 to 10, where 0 equates “doesn’t meet the provision”, and 10 equates “completely follows the provision”. The numerical scale is further divided in subsets of three:***

- ***The first range 0 -3 represents “no or very low following of the provision;***
- ***The second range 4- 7 shows “medium level of representation”;***
- ***The last 8 – 10 range shows a very good or maximum level of meeting the criteria***

### Score sheet criteria

Following is the checklist used to score the websites of different departments of the Sindh. Criteria (a) through (o) used in the score sheet are based on the section 6 of the Sindh Transparency and RTI Act, 2016;

- a. Particulars of its organization functions and duties;
- b. Powers and functions of its officers and employees;
- c. Norms and criteria set by it for the discharge of its daily functions;
- d. Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;
- e. Statement of categories of information that are under its control;
- f. Description of its decision making processes;
- g. Details of all its administrative and developmental decisions;
- h. Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges
- i. Budget including details of all proposed and actual expenditures;
- j. Manner of execution of subsidy programs;
- k. Full particulars of the recipients of concessions, permits or authorization granted by it;
- l. Facilities available with the public for obtaining information held by it;
- m. Complete particulars of its public information officer;
- n. any other information as may be prescribed*
- o. Maintenance of record in respect of applications received and actions taken thereto;

### Sample:

The sample consists of total thirty (30) websites. It includes websites being run by provincial departments of Sindh and some special websites of independent or autonomous institutions falling under the jurisdiction of Sindh Government. The results of this study are shown in RTI Score Sheets separately for each department.

The clause of proactive disclosure in Sindh Transparency and Right to Information Act, 2016 not only enlist the categories of information but also sheds light upon the manner of disclosure [sec 6 (2 and 3)]. There are 15 criteria i.e. 15 sub sections of the particular clause. Sec 6-1 (n) was not

taken into consideration as a criteria due to its non-exclusive nature. With this, the total points for all 14 criteria become 140.

### **Scope of the Study**

This study only gauges the websites of provincial departments against the proactive disclosure section of the Sindh Transparency and Right to Information Act (Section 6). This study does not take the stock of information released by the department through other means like annual reports, publishing in newspaper, advertisement in media and notice boards etc. There is every possibility that this study assign minimum points for disclosure of certain information on website but that information might have already been released to public through other means.

## Sample Website 1: Government of Sindh

Link: <http://www.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	0	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	4	Only notifications and circulars are shared on website
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	5	Limited information about tenders and new jobs is given
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Only contact numbers of secretaries are given on website. Rest of the required information is not shared
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	N.A	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=120	12/120 (10%)	

## Sample Website 2: Department of Agriculture, supply and prices

Link: <http://agri.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	4	Limited information is provided in 'about us' section
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given only
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	17/140 (12%)	

## Sample Website 3: Chief Minister Secretariat

Link: <http://cm.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	3	Random and limited information is shared in the sections of 'vision' and 'message'
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Only contact numbers are given on the website, rest of the required information is missing
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	6/140 (4%)	

## Sample Website 4: Board of Revenue

Link: <http://borsindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	4	Limited and scattered information is available in 'tenders and advertisement' section of the website
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	0	
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	24/140 (17%)	

## Sample Website 5: Department of Zakat and Usher

Link: [http://www.sindh.gov.pk/dpt/Zakar\\_Usher](http://www.sindh.gov.pk/dpt/Zakar_Usher)

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	8	Information is shared but could be more elaborative
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	10	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Only contact numbers are given
i) Budget including details of all proposed and actual expenditures;	10	
j) Manner of execution of subsidy programs;	5	A general procedure of distributing Zakat and other programs is given
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	46/140 (32.8%)	

## Sample Website 6: Department of Thar Coal and Energy

Link: <http://sindhcoal.gos.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	4	Limited information is shared on website
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	8	Relevant information is shared in the section of ' coal tariff ' given on website
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Few contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	25/130 (19%)	

## Sample Website 7: Culture, Tourism & Antiquities Department

Link: <http://sindhculture.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	5	Process is available in 'endowment fund' section
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	1	Only 2 contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	5	Limited detail is given about the recipients of endowment fund
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	31/130 (23.8%)	

## Sample Website 8: Excise, Taxation and Narcotics Control Department

Link: <http://www.excise.gos.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	3	Limited information is available regarding tenders and tax collection
g) Details of all its administrative and developmental decisions;	3	Limited information is available regarding tax collection and procedures
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	4	A very detailed list of contact numbers is given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	30/140 (21.4%)	

## Sample Website 9: Sindh Governor House

Link: <http://governor.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	6	Random information is shared
b) Powers and functions of its officers and employees;	3	Some information about functions is given only
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers of staff are shared
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	12/130 (9.2%)	

## Sample Website 10: Finance Department

Link: <http://www.fdsindh.gov.pk>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	10	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	10	
g) Details of all its administrative and developmental decisions;	6	Some information is shared e.g. minutes of meetings etc
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	0	
i) Budget including details of all proposed and actual expenditures;	10	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	56/140 (40%)	

## Sample Website 11: Transport and Mass Transit Department

Link: <http://www.sindh.gov.pk/dpt/Transport>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	5	Some information about route permit and fares is given
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Few contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	28/140 (20%)	

## Sample Website 12: Forest Department

Link: <https://sindhforests.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	4	Detailed directory of all wings and divisional office is given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	24/ 140 (17%)	

## Sample Website 13: Home Department

Link: <http://sindh.gov.pk/dpt/HOME/index.htm>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	2	One contact number is given only
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	12/140 (8.5%)	

## Sample Website 14: Information and Archives Department

Link: <http://information.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	7	Random information is shared
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	10/130 (7.6%)	

## Sample Website 15: Irrigation Department

Link: <http://irrigation.sindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	13/130 (10%)	

## Sample Website 16: Katchi Abadies Department

Link: <http://sindh.gov.pk/dpt/SKAA/index.htm>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	4	Scattered information is available regarding criteria for regularization of katchi abadies
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	27/140 (19.2%)	

## Sample Website 17: Law Department

Link: <http://sindhlaws.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	23/130 (17.6%)	

## Sample Website 18: Minorities Affairs Department

Link: <http://www.sindh.gov.pk/dpt/MinorityAffairs/index.htm>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Few contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=140	13/140 (9.3%)	

## Sample Website 19: Social Welfare Department

Link: <http://www.sindh.gov.pk/dpt/swd/index.htm>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	23/140 (16.4%)	

## Sample Website 20: Special Education Department

Link: [http://www.sindh.gov.pk/dpt/special\\_education/index.htm](http://www.sindh.gov.pk/dpt/special_education/index.htm)

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	0	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	13/140 (9.3%)	

## Sample Website 21: Women Development Department

Link: <http://www.sindh.gov.pk/dpt/WDD/index.html>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	7	Scattered information is shared
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=130	20/ 130 (15.3%)	

## Sample Website 22: Energy Department

Link: <http://sindhenergy.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	4	Scattered information is available e.g. revised guidelines for utilization of marine research
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	5	Information is shared under various sections not consolidated
g) Details of all its administrative and developmental decisions;	3	Scattered information shared under various sections
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Some contact numbers are given
i) Budget including details of all proposed and actual expenditures;	3	Budget related limited information is shared under different small projects but one consolidated budget statement and expenditure is missing
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	38/140 (27.1%)	

## Sample Website 23: Works and Services Department

Link: <http://wsdsindh.com/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	3	Functions of officers are generally shared
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given
i) Budget including details of all proposed and actual expenditures;	10	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	36/130 (27.6%)	

## Sample Website 24: Labour and Human Resources Department

Link: [http://sindh.gov.pk/dpt/Labour\\_HRM/index.htm](http://sindh.gov.pk/dpt/Labour_HRM/index.htm)

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	3	Some part of information is shared under different heads e.g. labour courts
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	4	Only internal notifications are shared
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given only
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points=130	20/130 (15.3%)	

## Sample Website 25: Public Health Engineering and Health Department

Link: [www.sindh.gov.pk/dpt/phe/index.htm](http://www.sindh.gov.pk/dpt/phe/index.htm)

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	4	Laws related to water policy are given only
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given
i) Budget including details of all proposed and actual expenditures;	4	Information available is incomplete and outdated
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	21/ 140 (15%)	

## Sample Website 26: Local Government Department

Link: <http://www.lgdsindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	10	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	0	
g) Details of all its administrative and developmental decisions;	6	Some notifications are shared. Available information is outdated
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	0	
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	0	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 140	36/140 (25.7%)	

## Sample Website 27: Provincial Assembly of Sindh

Link: [www.pas.gov.pk](http://www.pas.gov.pk)

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	4	Limited information is available
c) Norms and criteria set by it for the discharge of its daily functions;	10	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	10	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	6	The given directory is not user friendly. Perks and privileges are generally shared through members privileges act, 1975
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N/A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	50/ 130 (38.4%)	

## Sample Website 28: Sindh High court

Link: <https://www.sindhhighcourt.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	4	Limited information is shared
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	10	
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	6	Contact details and qualifications are given.
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N/A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	40/ 130 (30.7%)	

## Sample Website 29: Sindh Public Service Commission

Link: <http://www.spsc.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 2016	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	0	
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	10	
g) Details of all its administrative and developmental decisions;	4	Scattered information is available
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N.A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	37/ 130 (28.4%)	

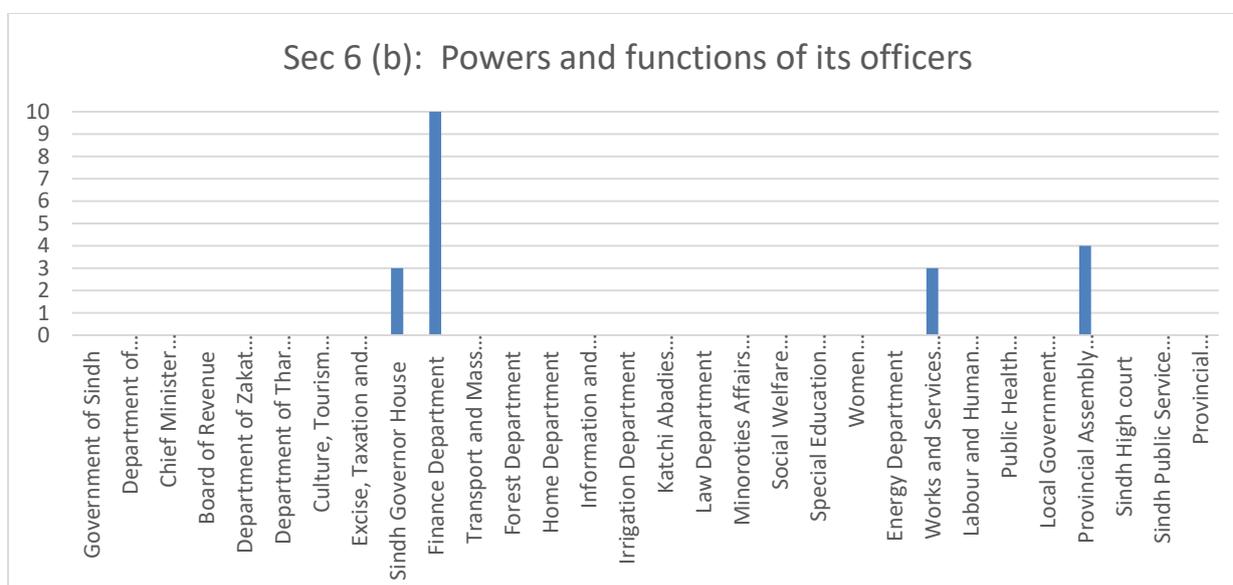
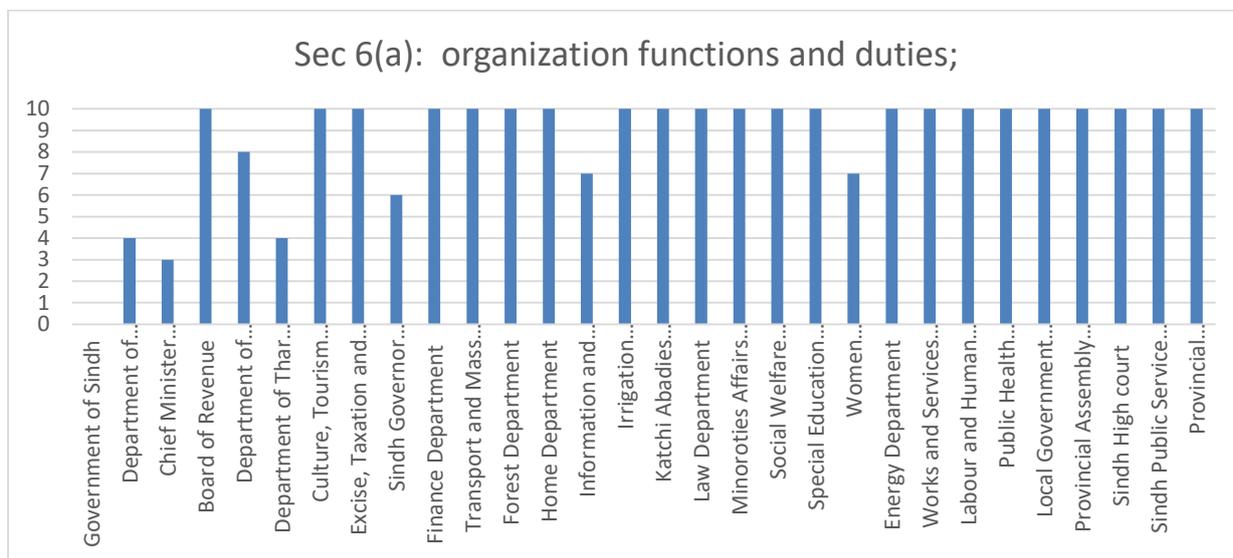
## Sample Website 30: Provincial Ombudsman (Mohtasib) Sindh

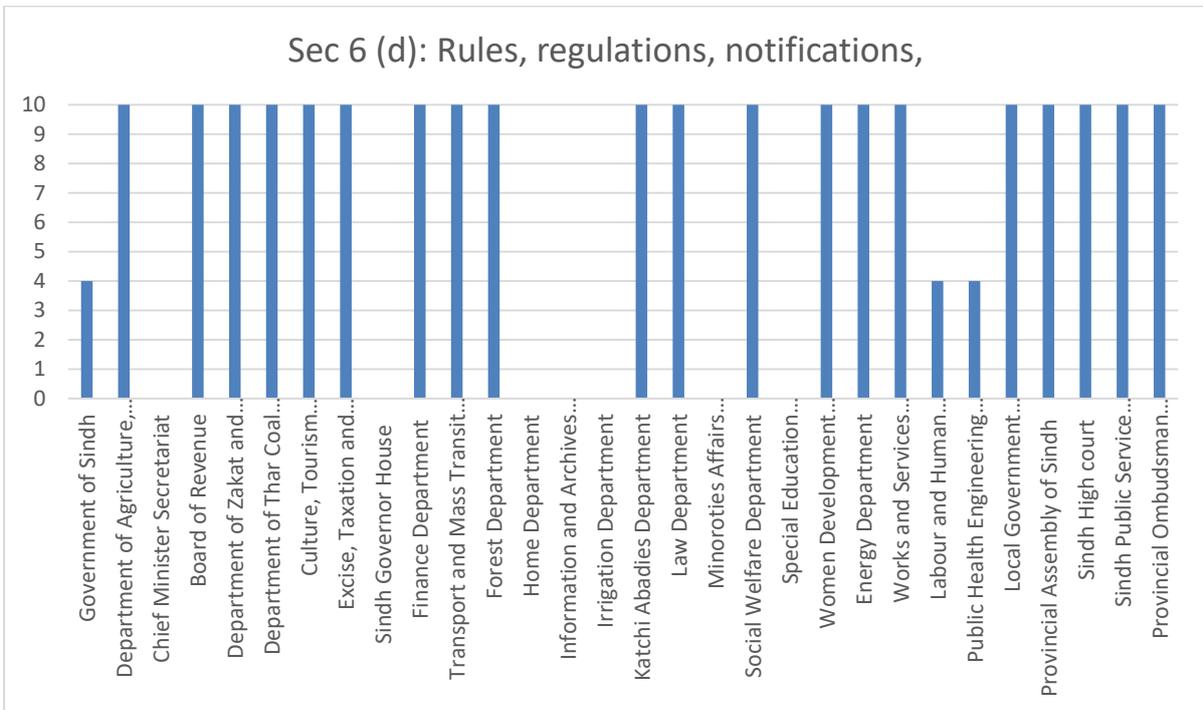
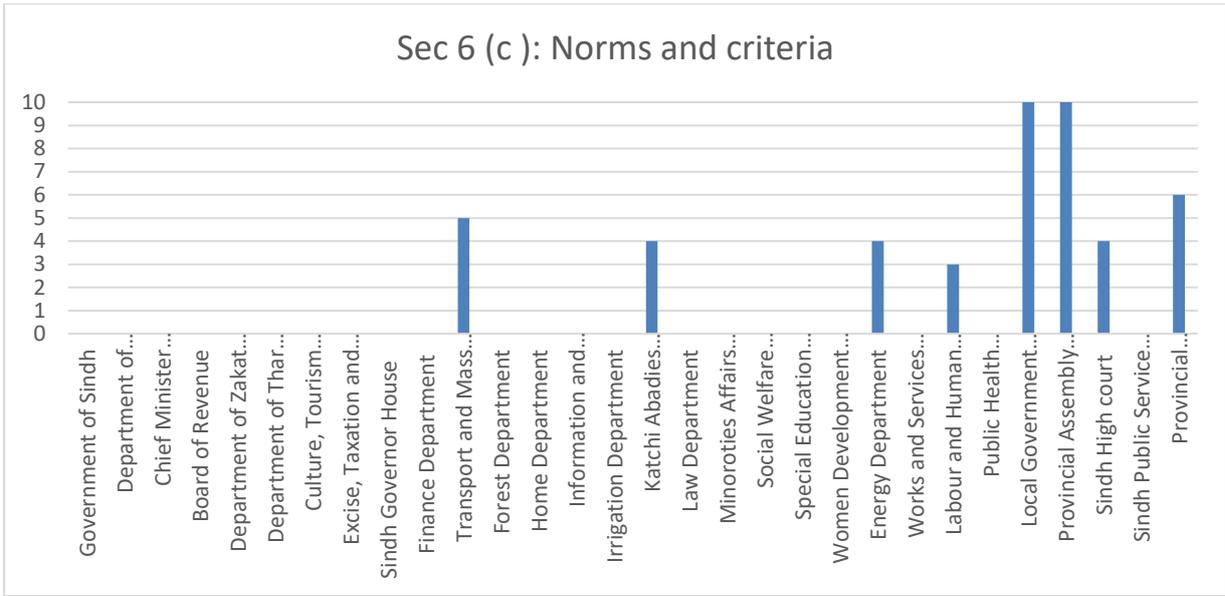
Link: <http://www.mohtasibsindh.gov.pk/>

Proactive Disclosure Score sheet		
Criteria as Per Section 6 of Sindh T& RTI Act 201	Point's obt.	Comments
a) Particulars of its organization functions and duties;	10	
b) Powers and functions of its officers and employees;	0	
c) Norms and criteria set by it for the discharge of its daily functions;	6	Information is shared but could be more specific and elaborative
d) Rules, regulations, notifications, circulars, instructions and other legal instruments being enforced, issued or used by it or being used by its employees in the discharge of its functions;	10	
e) Statement of categories of information that are under its control;	0	
f) Description of its decision making processes;	4	Limited information is shared
g) Details of all its administrative and developmental decisions;	0	
h) Directory of its officers and employees with their qualifications and respective remuneration, perks and privileges	3	Contact numbers are given
i) Budget including details of all proposed and actual expenditures;	0	
j) Manner of execution of subsidy programs;	N/A	
k) Full particulars of the recipients of concessions, permits or authorization granted by it;	0	
l) Facilities available with the public for obtaining information held by it;	0	
m) Complete particulars of its public information officer;	0	
o) Maintenance of record in respect of applications received and actions taken thereto;	0	
Total applicable points= 130	33/ 130 (25.3%)	

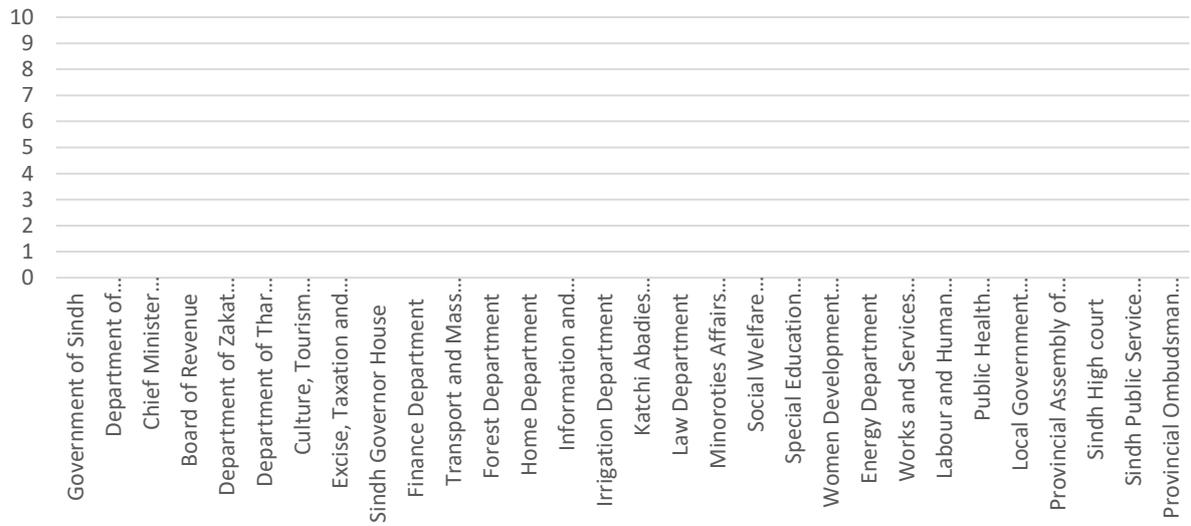
## Proactive Disclosure of Information- Clause by Clause Comparison of Departments

The subject of proactive disclosure is dealt in Sec 6 of Sindh T&RTI Act, 2016. The section has 15 subsections; a through o (sub-section “n” was intentionally omitted from score sheet criteria due to its non-exclusive nature). The graphs on following pages tells the story of proactive disclosure of Sindh departments vis-à-vis different subsections of section 6.

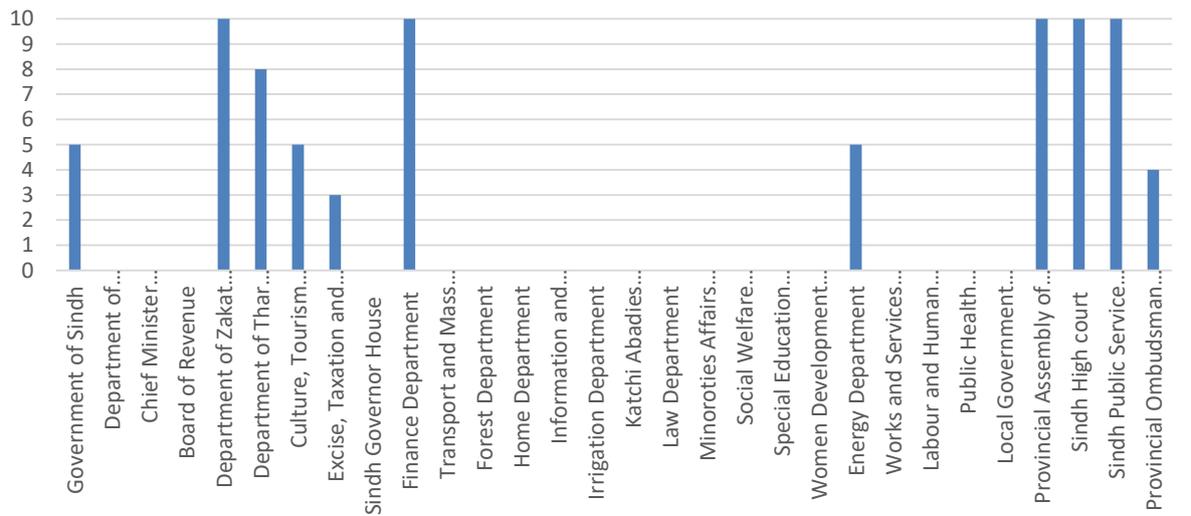




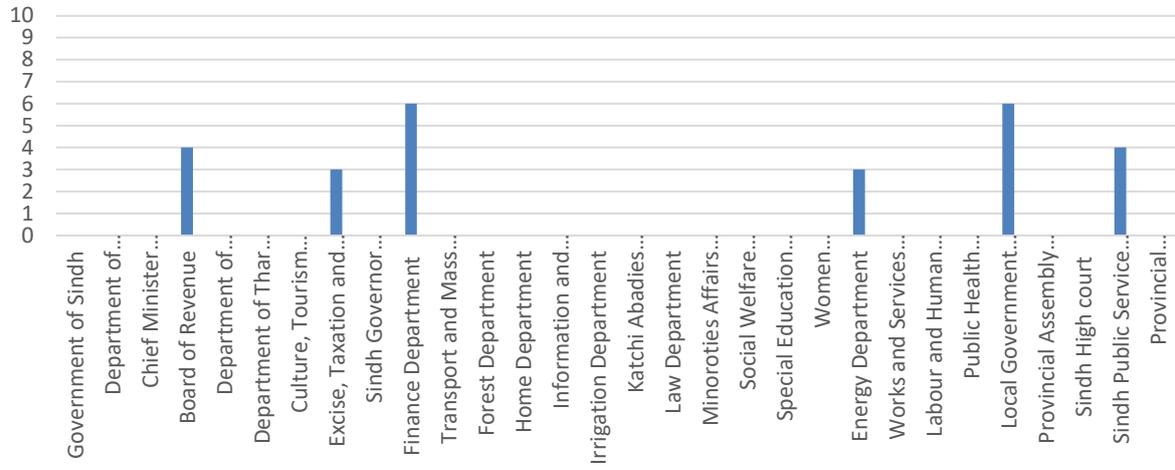
### Sec 6 (e): Statement of categories of information



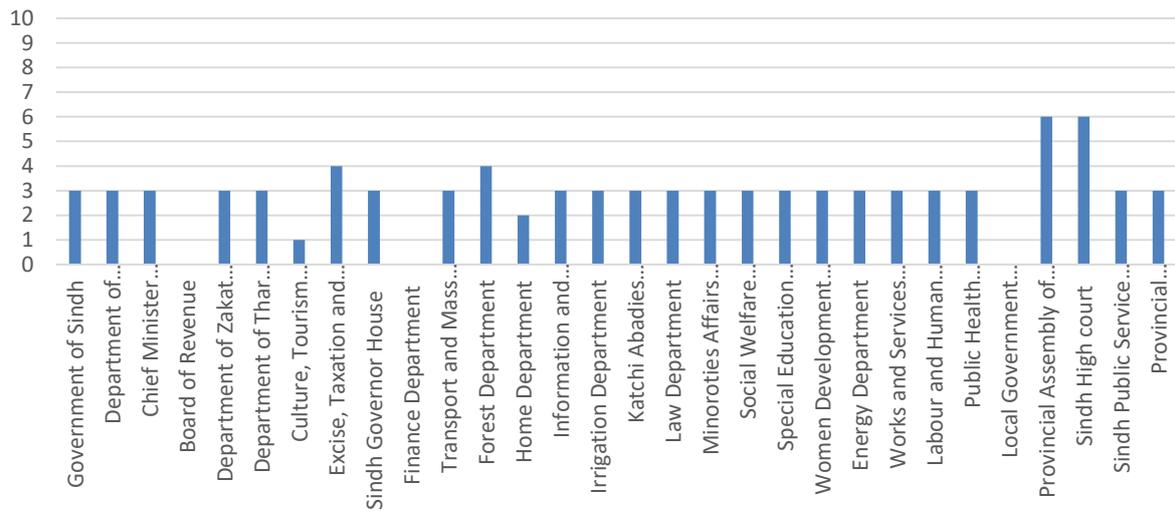
### Sec 6 (f): Description of its decision making

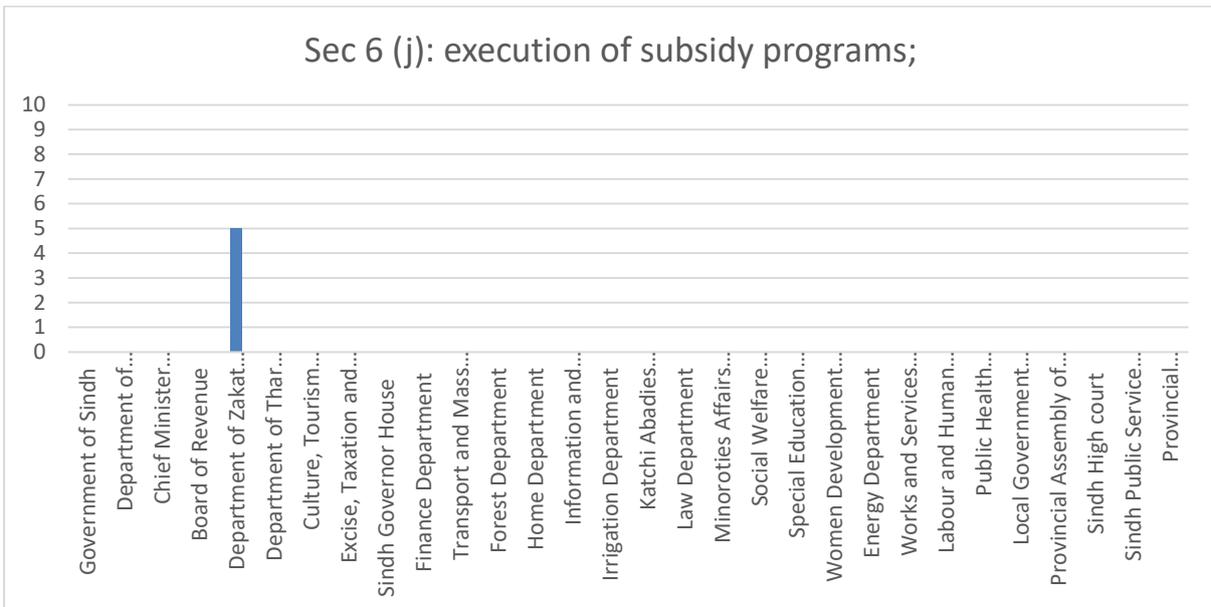
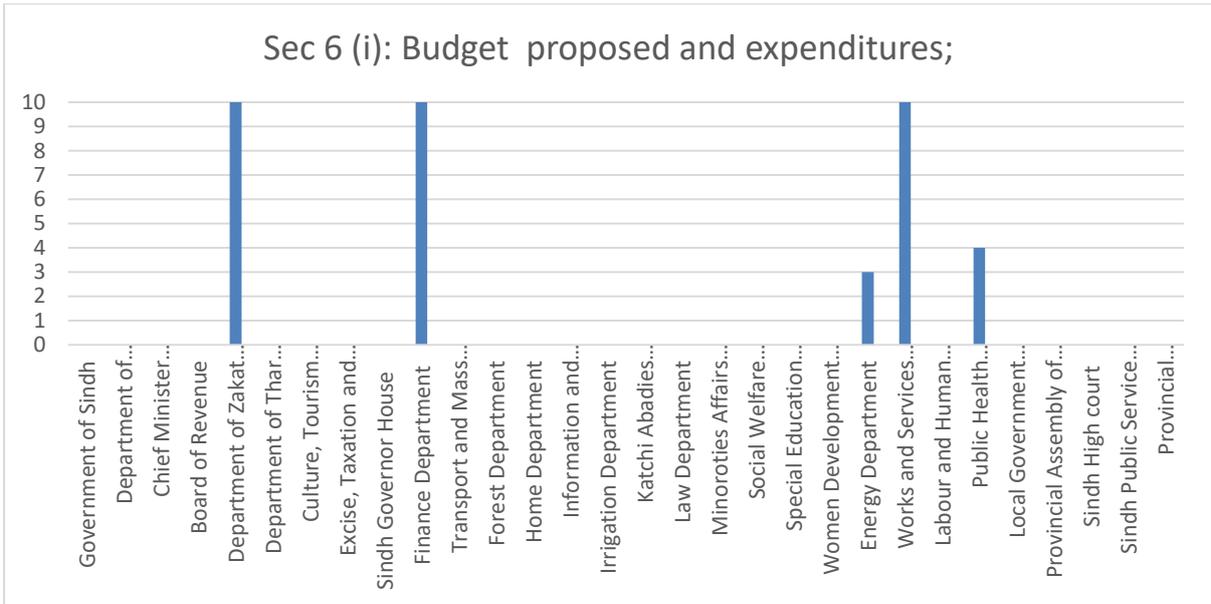


### Sec 6 (g): Details of administrative and developmental decisions;

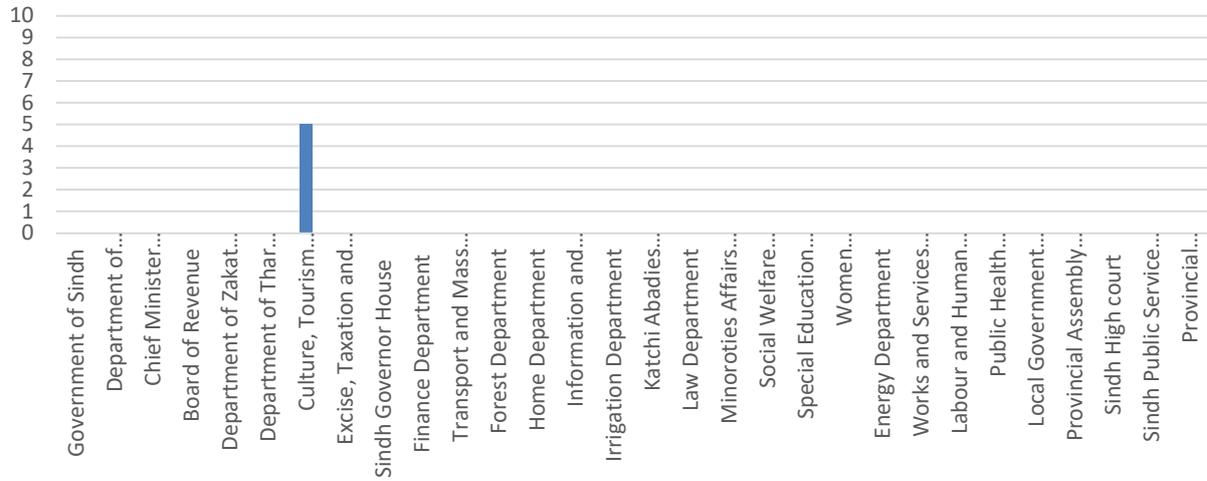


### Sec 6(h) : Directory, qualifications, remuneration, perks and privileges of its employees

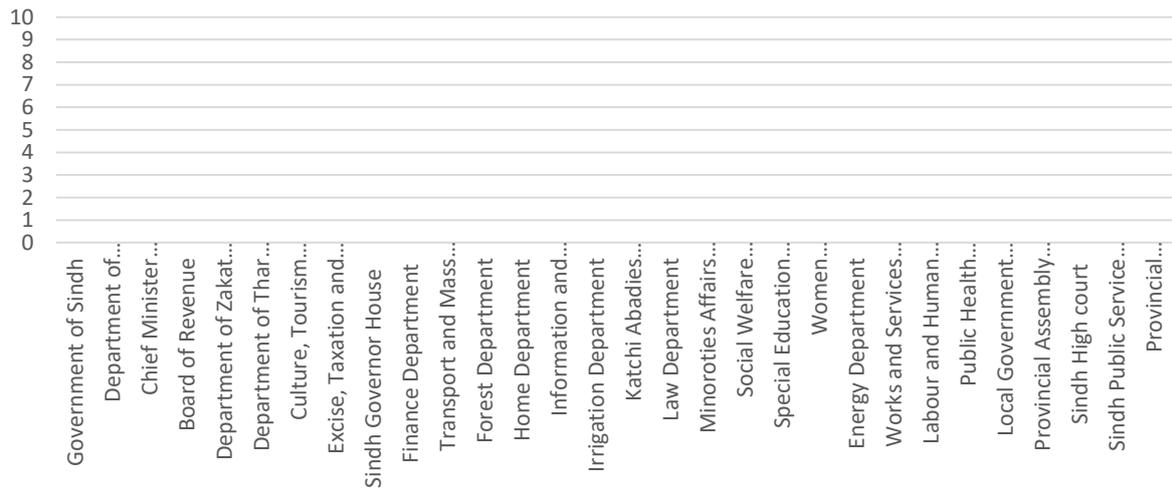




### Sec 6 (k): particulars of the recipients of concessions, permits etc.



### Sec 6 (l): Facilities available for obtaining information

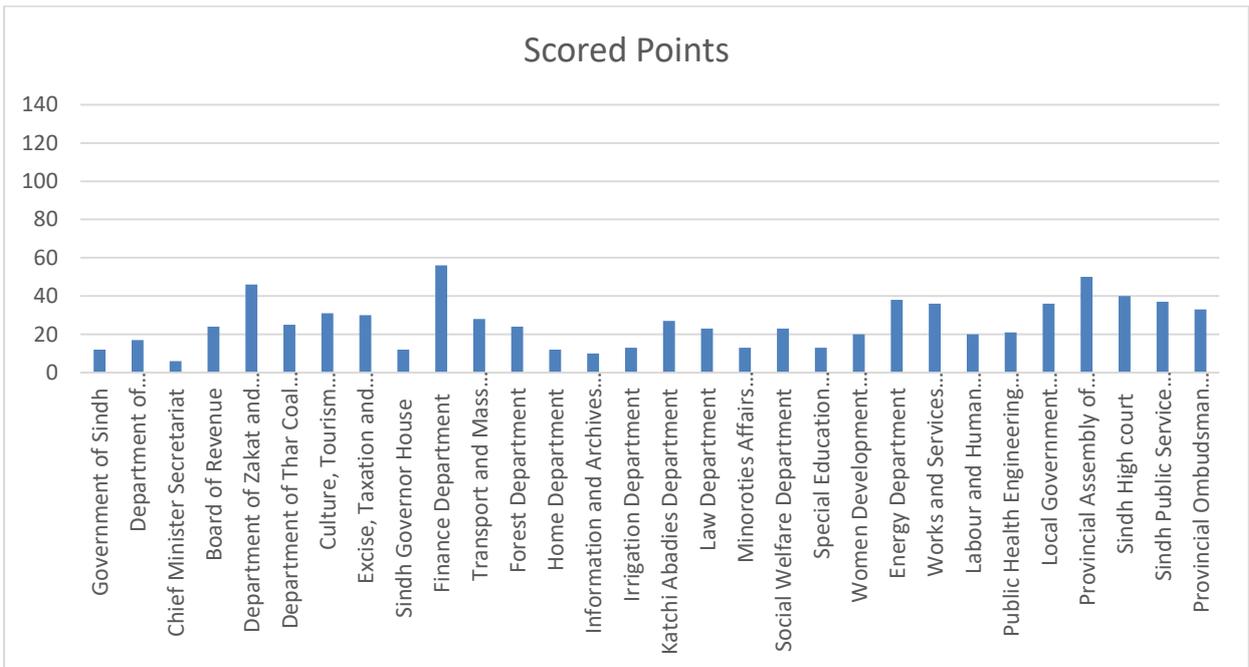
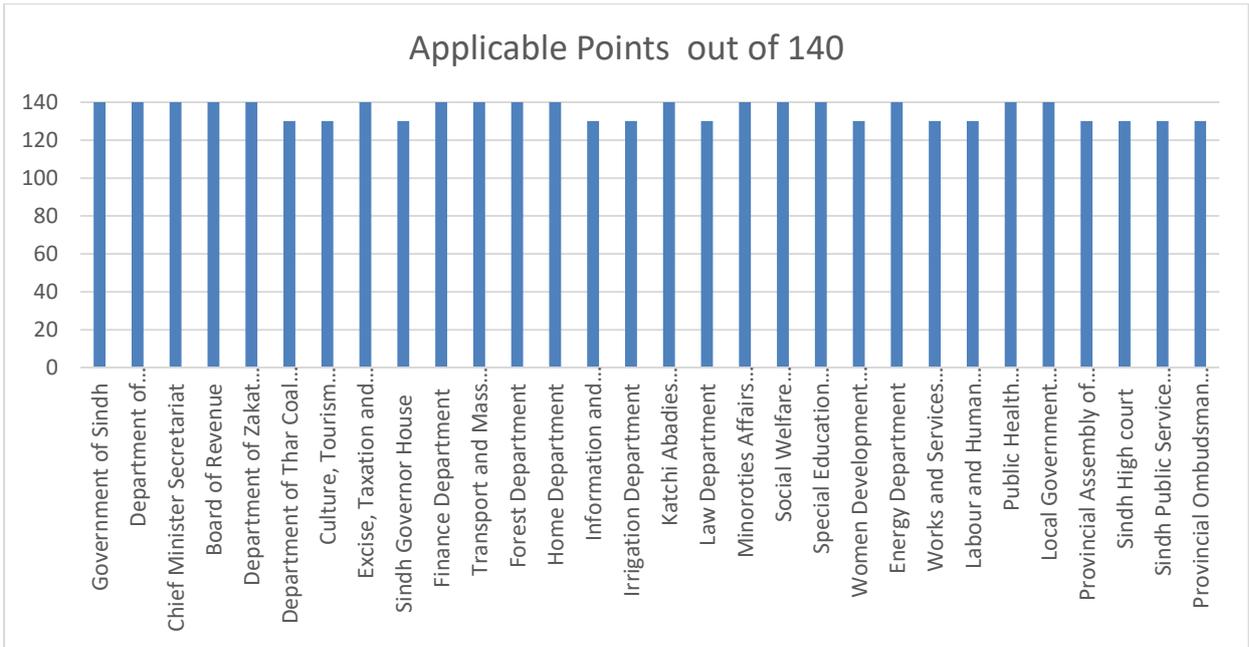


### Sec 6 (m): Complete particulars of its PIO

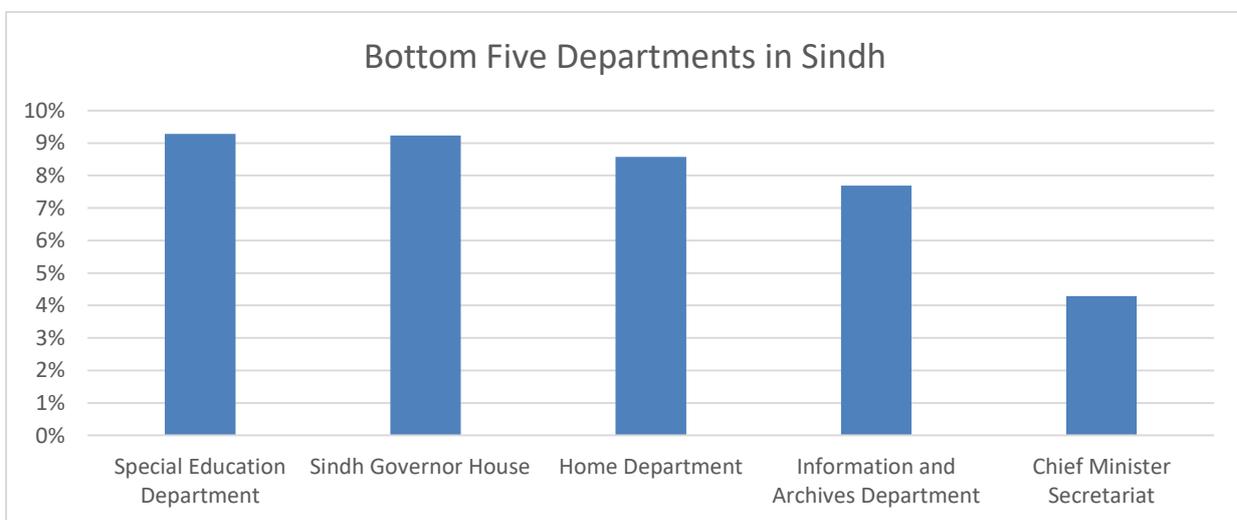
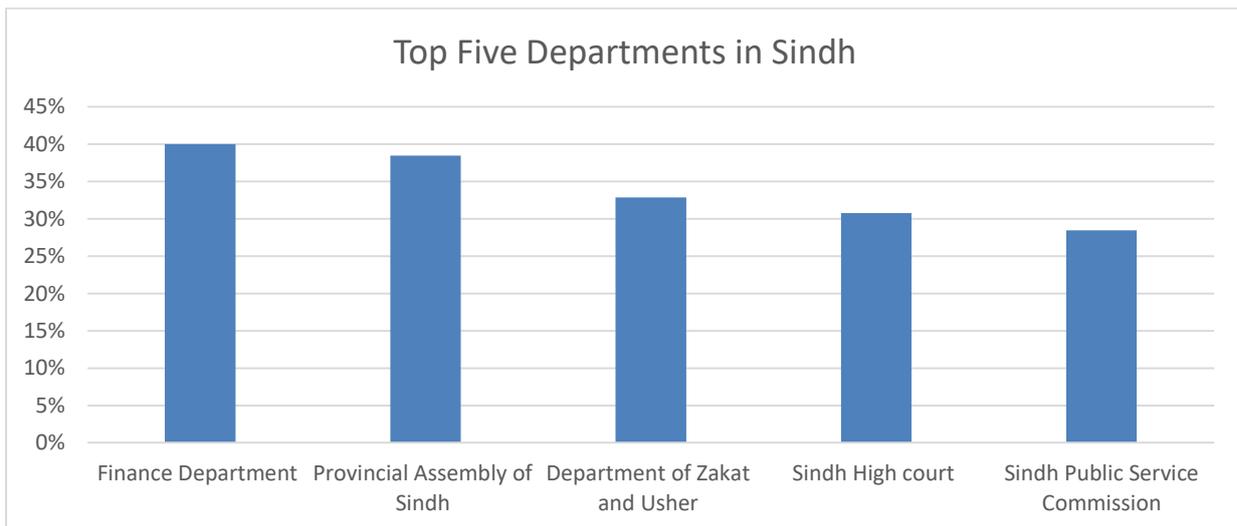
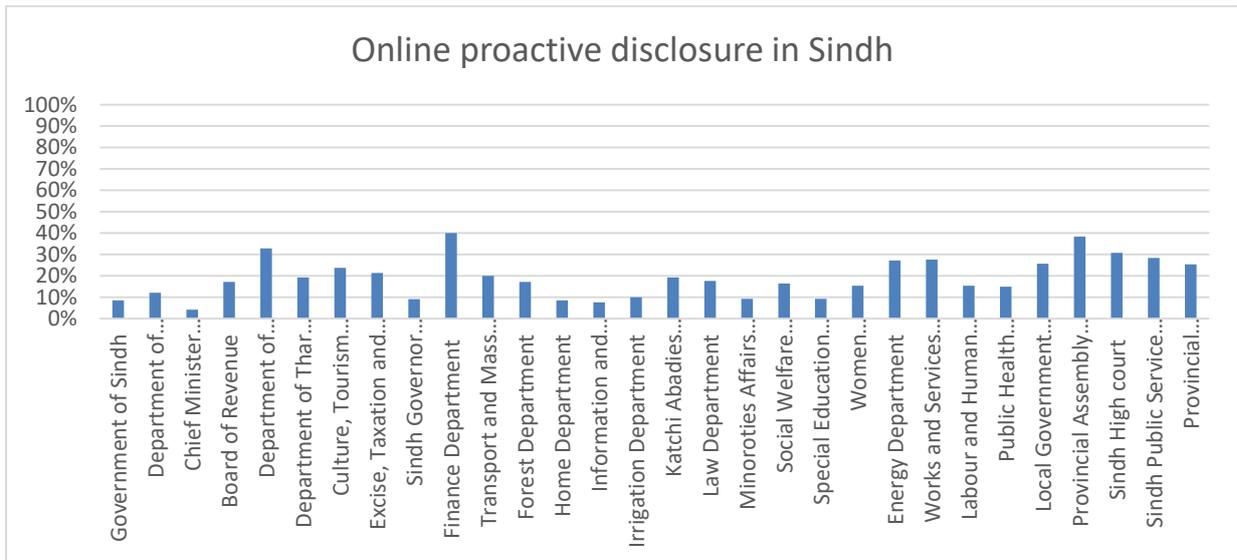
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	Government of Sindh
	Department of...
	Chief Minister Secretariat
	Board of Revenue
	Department of Zakat...
	Department of Thar Coal...
	Culture, Tourism...
	Excise, Taxation and...
	Sindh Governor House
	Finance Department
	Transport and Mass...
	Forest Department
	Home Department
	Information and...
	Irrigation Department
	Katchi Abadies...
	Law Department
	Minorities Affairs...
	Social Welfare...
	Special Education...
	Women Development...
	Energy Department
	Works and Services...
	Labour and Human...
	Public Health...
	Local Government...
	Provincial Assembly of...
	Sindh High court
	Sindh Public Service...
	Provincial Ombudsman...

### Sect 6 (o): Maintenance of applications received and actions taken thereto;

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	Government of Sindh
	Department of...
	Chief Minister...
	Board of Revenue
	Department of Zakat...
	Department of Thar...
	Culture, Tourism...
	Excise, Taxation and...
	Sindh Governor House
	Finance Department
	Transport and Mass...
	Forest Department
	Home Department
	Information and...
	Irrigation Department
	Katchi Abadies...
	Law Department
	Minorities Affairs...
	Social Welfare...
	Special Education...
	Women Development...
	Energy Department
	Works and Services...
	Labour and Human...
	Public Health...
	Local Government...
	Provincial Assembly of...
	Sindh High court
	Sindh Public Service...
	Provincial Ombudsman...



## Proactive Disclosure Clause- Department Wise Comparison



Centre for Peace and Development Initiatives (CPDI) is an independent, non-partisan and a not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered Under Section 42 of the Companies Ordinance, 1984 (XLVII of 1984). It was established in September 2003 by a group of concerned citizens who realized that there was a need to approach the issue of peace and development in a an integrated manner. CPDI is a first initiative of its kind in Pakistan. It seeks to inform and influence public policies and civil society initiatives through research-based advocacy and capacity building in order to promote citizenship, build peace and achieve inclusive and sustainable development. Areas of special sectoral focus include promotion of peace and tolerance, rule of law, transparency and access to information, budget watch, media watch and legislative watch and development.



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A Company setup under Section 42 of the Companies Ordinance, 1984



The Coalition on Right to Information (CRTI) was established on December 17, 2012 in Islamabad by a group of civil society organizations.

[www.cpdi-pakistan.org](http://www.cpdi-pakistan.org)